

**KENT COUNTY STORMWATER MAINTENANCE DISTRICT
STORMWATER BMPs MAINTENANCE TASKS AND RESPONSIBILITIES GUIDANCE DOCUMENT
DRY PONDS**

Performed by Kent Conservation District	
At onset of Maintenance District or by request	<ul style="list-style-type: none"> • Prepare Operation and Maintenance Plan. Clearly outline how vegetation in the dry pond and its buffer area will be managed or harvested in the future.
Bi-annually (for all basins / BMPs)	<ul style="list-style-type: none"> • Perform comprehensive inspection of all components of the stormwater management facility. Prepare inspection report and deliver to HOA.

Routine Maintenance Items by HOAs	
As needed	<ul style="list-style-type: none"> • Maintain vegetation as outlined in Operation and Maintenance plan: <ul style="list-style-type: none"> ○ Turf areas - mow basin bottom, slopes and maintenance access to maintain grass heights in the 4" to 6" range. ○ Meadow areas - mow spring and fall to control woody shrubs and trees. ○ Wooded areas - remove fallen limbs and branches to allow maintenance access and remove invasive species as necessary. • Ensure that the contributing drainage area, inlets, and facility surface are clear of trash and debris. • Perform spot-reseeding where needed.
Quarterly or after major storms (>1 inch of rainfall)	<ul style="list-style-type: none"> • Inspect outlet control structure to ensure openings are free and clear. Remove any trash or debris clogging openings.

Minor and Major Maintenance Items by Stormwater Maintenance District	
Bi-annually	<ul style="list-style-type: none"> • Clear woody and invasive growth within 12 feet of all inlet and outlet points. • Repair low flow channels as necessary for erosion, undercutting, rip-rap displacement, woody growth, etc. • Refresh or replace rip-rap aprons at inflow and outflow points as needed. • Repair undercut and eroded areas at inflow and outflow structures. • Clear obstructions and accurate sediment at inlet and outlet areas. • Repair or replace loose and damaged trash racks. • Repair banks damaged by erosion or animal burrows.
Every 5 to 25 years	<ul style="list-style-type: none"> • Remove sediment from forebays when 50% of the capacity has been lost. • Repair or replace outlet structure and spillway, as needed. • Remove sediment from entire dry pond area. • Reconstruct as needed.